

## **Rest manual entry instruction Siemens VDO & Stoneridge VUs:**

### **Siemens VDO 1.2 - 1.4**

Clear screen of any messages & Insert card;

Let card process until '**M entry addition**' is showing, use arrows to select Yes, then press 'OK';

Screen will show; '**end of duty**', use arrow keys to select No, then use up arrow to advance until card insertion time / start of day; press OK

Select the 'Rest' mode (bottom right-hand corner of screen), select OK to confirm;

Press 'OK' again to confirm the manual entry;

Confirm country by again pressing 'OK'.

\* \* \* \* \*

### **Siemens VDO 2.0 and later**

Clear screen of any messages & Insert card;

Let card process until '**1M entry addition**' is showing, use arrows to select, Yes then press 'OK';

Select the 'Rest' mode; usually defaults;

Press the 'OK' button to confirm, date, hours & minutes;

Confirm country by again pressing 'OK';

Press 'OK' again to confirm the manual entry.

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### **Stoneridge**

Clear screen of any messages & Insert card;

Card process will show '**Rest to now**', press 'OK';

Confirm country by again pressing 'OK';

Confirm entries, by again pressing 'OK'.

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The details above are the preferred choice for drivers to complete a manual entry for rest every day;

This would be for drivers to complete a manual entry using the facility in a digital tachograph VU;

This information will then not only be included on your digital card but will also be included onto our system;

This form of manual entry is to be used for entering weekly rest, daily rest, holidays and sick days;

Manual entries for recording other work such as driving vans or other forms of other work, you would need to use the extended manual entry procedure.

**Please complete; details required for the front / rear of printout paper (1):**

## Examples of block recordings - Article 6(5)

**Example 1** (basic example):

### Rear of printout paper

*[Drivers' name; or driver card number or driving licence number]*

The image shows the rear of a digital tachograph printout paper. It includes the following information:

- Driver Name:** DRIVER NAME
- Name:** DB0134576832
- Card No.:** 4 to 10 July 2022
- Date:**
- Signature:** [Handwritten signature]
- Vehicle:** KANZAN KLR44
- Approved Paper:** Approved Paper
- Grid:** A grid for recording activity, with columns numbered 1 to 24 and rows labeled 'D' (Driving) and 'R' (Rest).
- Codes:** e1 84, e2 25, e5 0002, e3 505, 2
- For Digital Tachographs:** [Icon]

### Front of printout paper

*[Details of periods of activity in blocks]*

The image shows the front of a digital tachograph printout paper, enclosed in a dashed border. It contains the following text:

- Week of 29/8/22 to 4/9/22
- Weekly rest 0000 hrs 3/9/22 to 2400 hrs 4/9/22

**NB Please also remember to sign the rear of the printout paper**

**NB The start and finish dates / times will need to be adjust to suit actual dates / times**

The front & rear of the printout will need to be scanned & sent to us for insertion onto the system. The driver will need to keep these with them for 28 days. Please be advised, the driving of a non-EU / AETR vehicle under EU / AETR regulations, is recorded as other work.

**Please complete; details required for the front / rear of printout paper (1):**

## Examples of block recordings - Article 6(5)

**Example 2** (basic example):

### Rear of printout paper

*[Drivers' name; or driver card number or driving licence number]*

The image shows the rear of a digital tachograph printout paper. It features a grid for recording activity over 24 hours. The grid is divided into two rows of 12 columns each, labeled 'T' (top) and 'N' (bottom) on the left. The columns are numbered 0 to 23. A signature is written in the right-hand side of the grid. To the left of the grid, there is a section for driver information: 'Driver Name' (KANZAN KLR44), 'Name' (DB0134576832), 'Card No.' (4 to 10 July 2022), and 'Date'. Below the grid, there are several boxes for identification: 'e1 84', 'e2 25', 'e5 0002', and 'e3 505'. A small red box with the number '2' is also present. The text 'Approved Paper' is at the top right, and 'For Digital Tachographs' is at the bottom left.

### Front of printout paper

*[Details of periods of activity in blocks]*

Week of 5 to 11/9/22

Periods of other work 0000 hrs 5/9/22 to 2400 hrs 9/9/22

Weekly rest 0000 hrs 10/9/22 to 2400 hrs 11/9/22

**NB Please also remember to sign the rear of the printout paper**

**NB The start and finish dates / times will need to be adjust to suit actual dates / times**

The front & rear of the printout will need to be scanned & sent to us for insertion onto the system. The driver will need to keep these with them for 28 days. Please be advised, the driving of a non-EU / AETR vehicle under Assimilated / AETR hours regulations, is recorded as other work.